



**MINNEHAHA COMMUNITY
WATER CORP.**

47381 248th St.
Dell Rapids, SD 57022

Phone : 605-428-3374
Fax : 605-428-3395
Web : www.minnehahacommunitywater.com
Email : mcwcbilling@siouxvalley.net

Authorization Agreement for Emailing Water Bills

Date _____

Account No. _____ Map Location _____

Service Address _____

Print Name _____

Signature _____

Email Address _____

Daytime contact Number _____

I hereby authorize Minnehaha Community Water, Corp. to email my monthly water bill. All payments must be received by the 20th of the month. ***I understand that I will need to print out the billing statement and send the payment stub in with my payment if I'm not signed up for ACH.*** I understand I will no longer receive a water bill by US Mail if I am enrolled in the E-bill program. I understand that MCWC may send out other related water information.

Note:

- E-bills should be received by the 5th of each month, if you haven't received your bill by then check your SPAM folder or contact the office.
- Payment is due by the 20th of each month; payments not received by the 20th will result in a late fee of \$5.00 being applied to the account.
- Customer must notify office of any changes to the email address.
- MCWC **does not** share your email address with anyone else.

Be sure to add ebilling@minnehahacommunitywater.com to your contact list.

Return application options:

- Scan and return via email to our office at: ebilling@minnehahacommunitywater.com
- Fax our office at: 605-428-3395
- Postal Mail: Minnehaha Community Water, Corp
47381 248th St.
Dell Rapids, SD 57022

This is optional – No requirement to sign up